

PROJECT MANAGEMENT		
Dedicated Project Manager / Engineer	✓	✓
Kick-off Meeting / Onboarding review	✓	✓
Custom Project Plan	✓	✓
TARGET TENANT SETUP		
Register up to 3 domains in target ¹	✓	✓
Guidance related to licensing & subscriptions	✓	✓
PROVISIONING / ACCOUNT SETUP ²		
Users (Mailbox • Alias • Delegation • Forwarding)		✓
Groups • Distribution Lists • Resources		✓
DATA MIGRATION		
Mailboxes: Email • Calendar • Contacts • Tasks	50 GB / Mailbox	100 GB / Mailbox
Files: Google Drive • OneDrive / SharePoint	50 GB / Drive	100 GB / Drive
Migration methodology options	Staged or Single-pass	Staged or Single-pass
TRANSITION TO NEW ENVIRONMENT		
Standard mail routing (Cutover) <ul style="list-style-type: none"> ➤ Schedule & prepare for Cutover ➤ Update DNS records (MX, SPF, Autodiscover) 	✓	✓
POST-TRANSITION SUPPORT		
Managed Help Desk - User & Admin support	1 week	2 weeks

¹ [Tenant-to-tenant migrations](#) that add the source domain to the target tenant require the [Advanced Project Type](#).

² Provisioning is supported when both the Source and Target platforms are [supported provisioning platforms](#).

Enterprise Professional Services

For a more custom migration service with additional planning, consulting, testing (because of more complex requirements or otherwise), please reach out to discuss Transend's [Enterprise Professional Services](#).