

A **Transend Corporation** White Paper



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Product Testing Guide
Transend Migrator for IBM Lotus Foundations Start

Copyright January 18, 2010 by Transend Corporation
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Introduction

This document lists items you should look for when testing.

Messages

<i>Item</i>	<i>Description</i>
1	Populate the source e-mail server with native e-mail.
2	Have a mix of Internet e-mail, RTF e-mail, and HTML based e-mail.
3	Include messages with attachments.
4	Verify message dates/times (some system times are rounded off to the nearest
5	minute).
6	Verify Sender and Receivers have SMTP e-mail address so messages are
	repliable. In some cases, use the <code>/useaddr</code> switch option in Transend Migrator.
7	Convert sample messages. Review converted messages and open selected
	attachments.

Address Book

<i>Item</i>	<i>Description</i>
1	Create single address book entries and populate common data fields.
2	Create distribution lists and add entries.
3	Make note of which fields are migrated and which ones are not. If the customer
4	wants a non-standard field, then submit a request to add a field.
5	Migrate the address book data into the user's Lotus Foundations Start e-mail
6	account and review contact data using Lotus iNotes.
	Optionally, replicate contacts so they are also stored onto the user workstation.
	Use Lotus Notes to do this.
	For IMAP Systems, export user's address books into a LDIF files using the
	source server administrative tools. Then, migrate the LDIF into the destination
	account.

Calendar

<i>Item</i>	<i>Description</i>
1	Create calendar entries for past events.
2	Create calendar entries for current week.
3	Create calendar entries for future events.
4	Create an all-day event.
5	Create two-day all-day events.
6	Create a recurring entry.
7	Verify that dates and times convert correctly.
8	For IMAP Systems, export user's calendars into a VCS/ICS file using the source
	server administrative tools. Then, migrate the VCS/ICS file into the destination
	account.

Tasks / To Do Items

<i>Item</i>	<i>Description</i>
1	Create a single task without a due date.
2	Create a single task with a due date.
3	For IMAP Systems, export user's tasks into a VCS/ICS file using the source
4	server administrative tools. Then, migrate the VCS/ICS file into the destination account.